

Maroa Public Library District Regular Meeting Agenda

6/19/2023 | Maroa Public Library Conference Room - 6:30pm

1. Call to Order: Meeting called to order by Angela Foulke at 6:31pm.
2. Roll Call: Trustees present included Mason Ricketts, Tony Norton, Angela Foulke, Lindsey Hanes, Cindy Manint, and Kim Wright. Trustees absent were Audra Newton and Amber Scott. Staff present included Sara Gentle.
3. Board President Remarks: The board toured the outside space projects. CS Solutions has assembled the garden beds. Phase 2 installation will begin in the next few days.
4. Recognition of Visitors, Delegations, etc: No visitors were present.
5. Public Comment Period: No public comments.

Consent Agenda for June 19, 2023

6. May 15, 2023 Meeting Minutes: Included.
7. Director's Report & July 2023 Calendar: Sara Gentle shared that
 - a. Erin Norton accepted the Programming & Outreach Director position. Erin has a background in instructing and art, which will make her a great fit for the position.
 - b. Leslie Irons accepted the children's and youth Librarian Assistant position. She brings skills in graphic art design and printing and is knowledgeable about popular YA/JF authors and titles.
 - c. One hundred thirty people have participated in the summer reading program, so far this June.
 - d. The Community Foundation of Macon County sent Dolly Parton's Imagination Library representatives to the library's summer reading mid-way party. The foundation gifted the library with \$1000 at the event. The library will use the money for outdoor project expenses.
 - e. The outside landscaping work is going well. Compost for the garden beds will arrive Wednesday. A patron has volunteered to supply heirloom tomatoes.
 - f. Another generous patron has gifted the library with a second, faster 3D printer.
8. Accountant & Treasurer's Reports for May 2023: Included.
9. List of Paid Bills for May 2023: Included.

Committee Reports

10. Personnel: No report.
11. Material Selection & Circulation: No report.
12. Building & Grounds: See above.
13. Finance Policy: No report.
14. Financial Development: No report.

New Business

15. Nomination of new board member: With Angela Foulke's resignation, Angela recommended Kim Wright as her replacement.
16. Election for board officer positions: Lindsey Hanes motioned to nominate Tony Norton as president, Audra Newton as vice president, Mason Ricketts as treasurer, and Cindy Manint as secretary. The motion was seconded by Cindy Manint. All present, aye.
17. Addition of an IMRF savings account: The library will need a special savings account to collect and expend IMRF moneys.
18. Construction estimates for gazebo & pergola: Estimates were provided from Axiom Construction, Apex Builders, and ProMax Construction.
19. Biannual closed minutes review: Closed minutes from the 12/20/2021 and 1/17/2022 board meetings were reviewed.
20. Disaster Plan Review: Reviewed.

Maroa Public Library District

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Old Business

21. Outdoor project update: See above.

Approvals

22. Approval, Consent Agenda: Cindy Manint motioned to approve the consent agenda. Lindsey Hanes seconded.
23. Approval, New Library Trustee: Lindsey Hanes motioned to nominate Kim Wright as a new library trustee. Mason Ricketts seconded.
24. Approval, Opening of an IMRF savings account: Tony Norton motioned to open an IMRF savings account. Cindy Manint seconded.
25. Approval, Programming credit card and library account name changes: Mason Ricketts motioned to (1) remove Kristy Bankson and Andrea Wilber's names from the programming credit card and change to Erin Norton; (2) replace Angela Foulke, former president's name, with Tony Norton's, as new president, on all library checking and savings accounts; and (3) replace Audra Newton, former treasurer's name, with Mason Ricketts, new treasurer's name. Lindsey Hanes seconded the motion. All present, aye.
26. Approval, Construction contractor: Tony Norton motioned to accept the Apex Builder's bid for building both the pergola and gazebo at the cost of \$4500 total. Mason Ricketts seconded.
27. Approval, Opening of closed minutes: Tony Norton made the motion to open both sets of closed minutes. Lindsey Hanes seconded.
28. July 17, 2023, 6:30pm Meeting Agenda Suggestions
 - a. Building Maintenance Tax Ordinance
 - b. Decennial Committee on Local Government Efficiency Act Meeting 2
 - c. Personnel Policy PTO update
29. Adjournment: Meeting adjourned at 7:27pm.