

# Maroa Public Library District Regular Meeting Minutes

08/19/2019 | Maroa Public Library Conference Room - 6:30pm

1. Call to Order – Meeting called to order by Angela Foulke at 6:30pm.
2. Roll Call – Trustees present: Tony Norton, Audra Newton, Carmen Hatton, Amber Scott, Lindsey Hanes, Mason Ricketts, and Angela Foulke. Staff Present: Sara Gentle.
3. Board President Remarks – Angela welcomed everyone after the district's first day back to school.
4. Recognition of Visitors, Delegations, etc. - No visitors present.
5. Public comment period – No public comment.

## Consent Agenda

6. July 15, 2019 Meeting Minutes – Minutes reviewed by trustees.
7. Director's Report & Calendar –
  - a. Sara Gentle reported that the Library received two grants, one for \$500 from the Macon County Community Foundation for children and youth after school programming. A second for \$75 from the Smart About Money Library Reimbursement program. Regarding programming, attendance for post-summer reading programming remained higher than expected. Homework Hangout and Create Club will be offered to both grade school and middle schoolers, this year. Andrea will also be trying to get input from middle schoolers with a special event to hopefully start additional programming for this age. Several adult programs have been scheduled for September and October, including All About Bees which will be presented by Mr. Wallen's MFMS ag class.
  - b. Regarding materials, the adult sections will be weeded before the annual September book sale. The children's picture books are also being categorized by subject.
8. Accountant & Treasurer's Reports, June 2019 and July 2019 – Last fiscal year and the first month of the new fiscal year remain on budget.
9. List of Paid Bills for July 2019 – Provided.

## Committee Reports

10. Personnel – No report.
11. Material Selection & Circulation – No report.
12. Building & Grounds – No report.
13. Finance Policy – No report.
14. Financial Development – No report.

## New Business

15. Budget Hearing – No visitors were present for questions.
16. Budget and Appropriations Ordinance – Presented by Sara Gentle.
17. MYHB Contract Renewal – Annual contract was reviewed by the board.

## Old Business

18. Personnel Policy Revision – See previous meeting minutes for further information.

## Approvals

19. Approval, Consent Agenda – Motion to approve by Carmen Hatton. Seconded by Tony Norton. All present, aye.

# Maroa Public Library District

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20. Approval, Budget and Appropriations Ordinance – Motion to approve by Audra Newton. Seconded by Lindsey Hanes. All present, aye.
21. Approval, MYHB Contract Renewal – Motion to approve by Carmen Hatton. Seconded by Amber Scott. All present, aye.
22. Approval, Personnel Policy Revision – Motion to approve by Amber Scott. Seconded by Carmen Hatton. All present, aye.
  
23. September 16, 2019 6:30pm Meeting Agenda Suggestions –
  - a. Sara Gentle reported that due to personal reasons, she would be looking to step down as Director. She said that she would prefer to be done serving by December, however if the board is able to fill the position sooner, would be willing to be replaced sooner. She will work on posting the position in the coming days.
  - b. Sara also said that she would be working to obtain quotes for additional electronic media resources for the Library in the coming weeks.
24. Adjournment – Meeting adjourned at 7:09pm.