

# Maroa Public Library District Regular Meeting Minutes

5/16/2022 | Maroa Public Library Conference Room - 6:30pm

1. Call to Order: Meeting called to order by President Angela Foulke at 6:31PM.
2. Roll Call: Board members present included Angela Foulke, Tony Norton, Amber Scott, and Mason Ricketts. Board members absent included Lindsey Hanes and Audra Newton. Staff present included Sara Gentle.
3. Board President Remarks: Angela Foulke welcomed everyone on a beautiful evening.
4. Recognition of Visitors, Delegations, etc: No visitors.
5. Public Comment Period: No comments.

## Consent Agenda

6. April 18, 2022 Meeting Minutes
7. Director's Report & Calendar:
  - a. The annual book sale was considered a success. MPLD sold several boxes of books and was able to promote the mini food pantry.
  - b. Sara Gentle presented cost and usage stats on e-Resources that were added to the system two years ago, including Creative Bug, Kanopy, Hoopla, and ProQuest. Unlike the other new resources that are used outside the Library and all for \$1,000/year or less, ProQuest is only accessible inside the Library and costs \$7,300 per year. Of the resources added, eBook and audiobook resources have been the most used. Thus, Sara Gentle has asked IHLS to include the 3M cloud services (\$500/year) with the 2022/2023 IHLS contract.
  - c. Bodine Electric should have all 4 security cameras by July. The Illinois Record Retention Services has MPLD's request to amend its contract with security footage on its June meeting.
  - d. EFC approval was given for 2 ipads. Still waiting on laptop approval.
  - e. Garden beds have been painted, filled, and planted. The next project will be to paint the back fence and clean the back siding.
8. Accountant & Treasurer's Reports for March 2022: MYHB said that they will have reports to the Library 5 days before future board meetings.
9. List of Paid Bills for April 2022: Bills included in the packet.

## Committee Reports

10. Personnel: No report.
11. Material Selection & Circulation: No report.
12. Building & Grounds: No report.
13. Finance Policy: No report.
14. Financial Development: No report.

## New Business

15. Disaster Plan Review: Policy reviewed.
16. Safety of Children in the Library Review: Policy reviewed.
17. Back Patio Estimates: Three bids were received and presented for review for replacing the back patio with
  - a. stamped concrete by Decatur Decorative Concrete \$12,650 for existing footprint,
  - b. decorative rock concrete by Kingdom Concrete \$14,800 for existing footprint, or \$24,900 for 1600 square feet enlarged patio, and
  - c. poly flake by Zion Pros \$17,600 poly flake and \$16,128 for workmanlike mannered installation.
18. June Freedom Festival, June 25th: Rather than ask for prize donations, the plan is to use the profit from the event to pay for prizes. Bingo will run for 1.5 hours between bags and the cakewalk. Details will be

# Maroa Public Library District

305 E. Garfield St., Maroa, IL 61756 | 217.794.5111 | maroalibrary@gmail.com



communicated to the Board as they are received.

- 19. Board Vacancies/Elections: All three board positions expiring May 1, 2023 will run for 6 year terms. Josh Tanner expects to have election information available sometime in August 2022.

Old Business

- 20. Purchasing Policy Review: Revised policy with job title change from *Children’s Programming Director* to *Director of Programming and Outreach* reviewed.

Approvals

- 21. Approval, Consent Agenda: Motion to approve by Amber Scott. Seconded by Mason Rickets. All present, aye.
22. Approval, Purchasing Policy: Motion to approve by Tony Norton. Seconded by Amber Scott. All present, aye.
23. Approval, Board Treasurer Appointment: Delayed until June.
24. Approval, Patio Bid: Motion to approve the Kingdom bid for \$2,000 for a concrete pad and \$24,900 for the 1600 square foot patio with the following allotments

Table with 5 columns: OUTDOOR BACK SPACE, Bldg, Corp, Ins/Lia, Total. Rows include Concrete Pad (Kingdom), Shed (Sams Club), Concrete Patio (Kingdom), Picnic Tables & Umbrellas (TBD), and Totals.

made by Mason Rickets.

Seconded by Tony Norton. All present, aye.

- 25. Approval, ProQuest.com membership: Declined.
26. June 20, 2022, 6:30pm Meeting Agenda Suggestions
27. Adjournment: Meeting adjourned at 7:10PM.

