

Maroa Public Library District Regular Meeting Minutes

7/17/2023 | Maroa Public Library Conference Room - 6:30pm

1. Call to Order: President, Tony Norton, called the meeting to order at 6:31pm.
2. Roll Call: Trustees, Tony Norton, Mason Ricketts, Lindsey Hanes, Audra Newton, and Kim Wright were present. Staff members present included Randy Hatton, Leslie Irons, Erin Norton, and Sara Gentle. Trustees absent were Cindy Manint and Amber Scott.
3. Board President Remarks: Tony gave a brief welcome with overview of the plans for the evening.
4. Recognition of Visitors, Delegations, etc: No visitors.
5. Public Comment Period: Randy Hatton expressed his appreciation for Angela Foulke's ten years of service and leadership. Her service is to be commended and not forgotten.

Consent Agenda for June 19, 2023

6. June 19, 2023 Meeting Minutes: Included.
7. Director's Report & August 2023 Calendar: Refer to the outdoor project update, below.
8. Accountant & Treasurer's Reports for June 2023: Accountant's report will be included next month after year-end auditing.
9. List of Paid Bills for June 2023: Included.

Committee Reports: No reports given, however, committees reviewed their assignments.

10. Personnel: Kim Wright, chair. Additional members are Audra Newton and Amber Scott.
11. Material Selection & Circulation: Audra Newton, chair. Additional members are Cindy Manint and Lindsey Hanes.
12. Building & Grounds: Tony Norton, chair. Cindy Manint is also on the committee.
13. Finance Policy: Amber Scott, chair. Mason Ricketts is also on the committee.
14. Financial Development: Mason Ricketts, chair. Kim Wright and Audra Newton also serve on the committee.

New Business

15. Building Maintenance Tax Ordinance: Reviewed.
16. Decennial Committee on Local Government Efficiency Act Meeting 2: Sara Gentle shared the report information gathered, to date. She will post a survey for the community to help gather additional information.
17. Personnel Policy with PTO update: Sara Gentle provided an amendment to the policy to cover the Personal Leave for All Workers Act (820 ILCS 192/'). Beginning, January 1, 2024, part-time employees will earn 1-hour of paid leave time for every 40 hours worked. Employees may earn and carry over up to 40 hours of paid leave per year and may begin using time after 90 days of unemployment.
18. Designation of Whistleblower Auditing Official: Kim Wright volunteered to serve as the Library's Whistleblower Auditing Official.

Old Business

19. Outdoor project update: Community members donated funds to cover the cost of this summer's plants, dirt for reseeding grass, and labor to haul and spread the dirt. In addition, we also have received one \$500 gift for landscaping, one \$500 gift for the food pantry, and another \$250 gift for

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the Library's discretion. Two other families donated river sized rock and two large boulder-sized rocks. The Maroa Township has also gotten involved by providing labor to transport rock. They are also interested in financially supporting the project.

Approvals

20. Approval, Consent Agenda: Audra Newton motioned to approve the consent agenda. Mason Ricketts seconded the motion.
21. Approval, Building Maintenance Tax Ordinance: Audra Newton motioned to approve the ordinance. Kim Wright seconded the motion.
22. Approval, Personnel Policy Revision: Lindsey Hanes motioned to approve the revised personnel policy. Audra Newton seconded the motion.
23. Approval, Designation of Whistleblower Auditing Official: Audra Newton motioned to appoint Kim Wright as the Whistleblower Auditing Official. Lindsey Hanes seconded the motion.
24. Approval, Closed Session (requires roll call vote with applicable statutory citations): No motion made.

25. August 21, 2023, 6:30pm Meeting Agenda Suggestions
 - a. Budget Hearing
 - b. Budget & Appropriations Ordinance
 - c. Policy Review of Patron Conduct
26. Adjournment: Meeting adjourned at 7:21pm.

