

Maroa Public Library District Regular Meeting Agenda

12/18/2017 | Maroa Public Library Conference Room - 6:30pm

1. Call to Order – Meeting called to order at 6:30pm by Angela Foulke.
2. Roll Call – Trustees in attendance: Angela Foulke, Terri Tate, Amber Scott, James Meece, Randy Hatton, Lindsey Hanes. Staff in attendance: Sara Gentle & Penny Meece.
3. Board President Remarks- Brief welcome by Angela Foulke.
4. Recognition of Visitors, Delegations, etc.- No visitors present.
5. Public comment period – Not applicable.

Consent Agenda

6. November 20, 2017 Meeting Minutes
7. Director's Report & Calendar – Sara Gentle gave a brief summary of the cookie walk, which raised \$130, and the Claus visit, this past weekend with 35 children attending. She also described next year's on-line programming related to Simplify 2018.
8. Accountant & Treasurer's Reports
9. List of paid bills

Committee Reports

10. Personnel – No report.
11. Material Selection & Circulation– No report.
12. Building & Grounds– No report.
13. Finance Policy– No report.
14. Financial Development– No report.

Old Business

New Business

15. 2018 Budget Revision with Roof – A revised budget was presented. \$750 was added to corporate for additional book supplies and Bill Turner's memorial. \$3900 was removed from insurance and liability per the October board meeting and added to building and maintenance. Line items were made for the roof in both insurance and liability and building and maintenance.
16. Personnel Policy Update, per Senate Bill 402 regarding Sexual Harassment. – The existing personnel policy's sexual harassment portion did not cover all required topics per Senate Bill 402. The policy was updated to include verbiage recommended by the state library.

Approvals

17. Approval, Tony Norton as Library Trustee – Motion made by Terri Tate; seconded by Amber Scott. All in favor.
18. Approval, Consent Agenda – Randy Hatton motioned to approve. James Meece seconded.
19. Approval, Budget Revision – Randy Hatton motioned to approve the budget. Amber Scott seconded.
20. Approval, Personnel Policy Revision – Amber Scott motioned to approve. Lindsey Hanes seconded.
21. January 15th Meeting Agenda Suggestions? – No suggestions made.
22. Adjournment – Meeting adjourned at 6:49pm. Adjournment motioned by Amber Scott. Seconded by Terri Tate.

Maroa Public Library District

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