

# Maroa Public Library District Regular Meeting Minutes

02/19/2024 | Maroa Public Library Conference Room - 6:30pm

1. Call to Order: Meeting called to order by Board President, Tony Norton, at 6:30pm.
2. Roll Call: Trustees in attendance were Tony Norton, Mason Ricketts, Lindsey Hanes, Audra Newton, Jason Manint, Cindy Manint, and Kim Wright. Staff person, Sara Gentle, was also in attendance.
3. Board President Remarks: Tony welcomed Robert Scott with RWE Clean Energy Greenswitch Wind Project.
4. Recognition of Visitors, Delegations, etc.
5. Public Comment Period: Robert gave a brief presentation regarding the potential 2025 windfarm project. The location of windmills will depend on the city council's decision of whether to allow windmills within the 1.5 mile radius of the city. If the city allows, the library district could expect to receive revenue from 8 or 9 windmills (approximately \$2000 per 4.5 MW turbine).

## Consent Agenda

6. January 15, 2024 Meeting Minutes: Included.
7. Director's Report & March 2024 Calendar: Highlights included
  - a. The printer/copier 5-year lease will end in April 2024. A new 5-year lease contract was presented. See Approvals for details.
  - b. Jim Miller delivered the shelving for the food pantry replacement. Sara hopes to have the new pantry in place before the next board meeting.
  - c. Sara presented an idea with costs for how to use the remaining memorial funds. Two café tables with chairs, three gallery art rails for featuring local artwork, and outlet installation for additional portable computers was suggested.
  - d. The annual egg hunt will be held on March 30 at 10am. The event is expected to cost slightly under \$1000. To date, \$300 has been collected for the purchase of candy with another \$300 in dollar coins donated for 300 eggs. Maroa UMC has also taken 500 of the 5500 eggs to fill and return.
8. Accountant & Treasurer's Reports for January 2024: Presented.
9. List of Paid Bills for January 2024: Presented.

## Committee Reports:

10. Personnel: No report.
11. Material Selection & Circulation: No report.
12. Building & Grounds: No report.

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13. Finance Policy: No report.
14. Financial Development: No report.

#### New Business

15. Alcohol Policy Review: Existing policy was reviewed.
16. Copy Machine 5-Year Lease (expires 4/7/2024): See Approvals.

#### Old Business

17. Conference Room Table Update: K-Log sent a different table bottom to try. The staff preferred the new table bottom. The Library will purchase 5 additional table bottoms to replace the other 5 bottoms. The cost will be \$1555.64 and will be split between safety and office supplies as the current table bottoms are becoming a safety hazard.
18. Memorial Funds Update: See the Librarian's Report above.
19. Anonymous Donation to Special Reserve: The recent \$5000 will be moved to the Special Reserve for future building needs.

#### Approvals

20. Approval, Consent Agenda: Audra Newton motioned to approve the consent agenda. Mason Ricketts seconded the motion.
21. Approval, New Watts Copy 5-Year Lease to cost \$117.07/month, to include 18,000 black/white images per year, with \$0.0095 black and white copies thereafter and \$0.049 color copies. Cindy Manint motioned to approve the lease. Lindsey Hanes seconded the motion.
22. Approval, Memorial Expenditures to total \$3705.40: Kim Wright motioned to approve purchasing the café tables, chairs, gallery holders, and electrical installation. Jason Manint seconded the motion.
23. Approval, Transfer \$5k from Corporate to Special Reserve: Audra Newton motioned to transfer. Kim Wright seconded.
24. Approval, Closed Session (requires roll call vote with applicable statutory citations): No motion made.

#### 25. March 18, 2024, 6:30pm Meeting Agenda Suggestions

- a. Circulation Information
- b. Overdue, Lost, or Damaged Materials

26. Adjournment: Meeting adjourned at 7:21pm.

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