

# Maroa Public Library District Regular Meeting Minutes

02/18/2019 | Maroa Public Library Conference Room - 6:30pm

1. Call to Order – Meeting called to order by Angela Foulke at 6:31pm.
2. Roll Call – Board members present: Angela Foulke, Mason Ricketts, Amber Scott, Audra Newton, Lindsey Hanes, and Carmen Hatton. Board member absent: Tony Norton. Staff present: Sara Gentle.
3. Board President Remarks – Angela welcomed those present.
4. Recognition of Visitors, Delegations, etc. – No visitors present.
5. Public comment period – No public comment.

## Consent Agenda

6. January 21, 2019 Meeting Minutes
7. Director's Report & Calendar – Sara Gentle reported that the outdoor lighting timer needs to be replaced. Bodine Electric has been contacted regarding the replacement. February events (Create Club, Homework Hangout, Wednesday Half Day events, and senior exercise have been well attended. The quantity of materials ordered in continues to decrease as some of the Library's regular, high volume patrons are growing older and can no longer utilize Library services. Sara has just 4 more boxes to go through related to the records retention project.
8. Accountant & Treasurer's Reports – The working budget with preliminary numbers for February was reviewed. Payroll expenses and safety funds remain significantly under budget. The late summer ate up quite a bit of grounds, leaving 25% of the budget for spring.
9. List of Paid Bills

## Committee Reports

10. Personnel – No report.
11. Material Selection & Circulation – No report.
12. Building & Grounds – No report.
13. Finance Policy – No report.
14. Financial Development – No report.

## New Business

15. Senate Bill 0001, the "Lifting Up Illinois Working Families Act." – This bill recently passed both house and senate, and is expected to be signed by the Illinois governor. The bill raises minimum wage requirements. Sara Gentle said she will be participating in ILA information sessions to help state libraries meet these new wage requirements.
16. House Bill 320 to expand the Property Tax Extension Limitation Law – This bill is currently in committee and would both permanently decrease and freeze tax levies to levels below 2016. Macon county clerk, Josh Tanner, said he doesn't expect the bill to pass however similar legislation, freezing but not decreasing, might pass.
17. Computer and Internet Use Policy Review – Trustees took time to review the existing policy. Angela Foulke suggested trustees send desired changes to Sara Gentle before the next board meeting.

## Old Business

# Maroa Public Library District

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18. Bathroom Flooring – Estimates were received to replace bathroom and staff room flooring, stained with bodily fluids and are beginning to separate. Trapped water could pose mold and mildew issues. Total cost for replacement, \$5778.51.
19. Fire Alarm Update – Quote included by Getz and Bodine Electrical services to meet ADA compliance. The estimate includes system wiring for 10 smoke alarms with strobes and horns, including one weather proof. The board agreed that offsite monitoring will not be necessary. Total installation cost, \$11,046.00.

#### Approvals

20. Approval, Consent Agenda – Motion to approve by Audra Newton. Seconded by Amber Scott. All present, aye.
21. Approval, Patron Confidentiality Policy Revision – Motion to approve by Amber Scott. Seconded by Lindsey Hanes. All present, aye.
22. Approval, Bathroom & Staff Flooring – Motion to approve J&C Flooring and Flooring America proposals by Carmen Hatton. Seconded by Audra Newton. All present, eye.
23. Approval, ADA Fire Alarm Estimate – Motion to approve the Electrical Service Company estimate by Audra Newton. Seconded by Carmen Hatton. All present, aye.
24. March 18, 2019 6:30pm Meeting Agenda Suggestions – Amber Scott asked if the Library had any projects for the board. Sara Gentle mentioned that the board could possibly help with upcoming events, Easter Egg Hunt, 6-week run program, and Liberty Festival Bingo. Events will be further discussed at the next meeting.
25. Adjournment – Meeting adjourned at 7:13pm.