

# Maroa Public Library District Regular Meeting Minutes

8/21/2023 | Maroa Public Library Conference Room - 6:30pm

1. Call to Order: Tony Norton called the meeting to order at 6:30pm.
2. Roll Call: Trustees present included Tony Norton, Audra Newton, Mason Ricketts, Kim Wright, and Cindy Manint. Trustees, Amber Scott and Lindsey Hanes, were both absent. Director, Sara Gentle, also attended.
3. Board President Remarks: No opening remarks.
4. Recognition of Visitors, Delegations, etc: Trustees welcomed Jason Manint to the meeting.
5. Public Comment Period: No comments.

## Consent Agenda

6. July 17, 2023 Meeting Minutes: Reviewed.
7. Director's Report & September 2023 Calendar: Sara highlighted the following:
  - a. New programming that will include an off-site paint night at Ryder's, Tuesday yoga and Thursday Tai Chi on the patio, and after school hangout (not homework hangout) on Tuesdays and Thursdays in September.
  - b. Outdoor project is almost complete with just a few remaining small projects.
8. Accountant & Treasurer's Reports for June/July 2023: Reviewed. Sara mentioned that the working budget (5/15/23 approved) numbers do not include planned FY22-23 expenses paid for in July and August.
9. List of Paid Bills for July 2023: Reviewed. One expense highlighted was a Cricut replacement that cost \$446, after the previous broke and was out of warranty.

## Committee Reports

10. Personnel: No report.
11. Material Selection & Circulation: No report.
12. Building & Grounds: No report.
13. Finance Policy: No report.
14. Financial Development: No report.

## New Business

15. Budget Hearing: No comments.
16. Budget and Appropriations Ordinance: Number were close to the previous fiscal year's with a \$10,000 increase for salaries, \$2,000 increase for materials, \$1,750 increase for utilities, \$900 increase for contingencies, and \$1,000 increase to IMRF. Totals for corporate, social security, IMRF, liability and insurance, and building and

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- maintenance are \$251,500; \$12,000; \$7000; \$46,900; and \$20,000, respectively.
17. Annual Financial Report: Reviewed.
  18. MYHB Renewal Contract: The annual cost for this fiscal year is the same as last year's, \$650 per month.
  19. Policy Review of Patron Conduct: Reviewed.
  20. 2 LIMRiCC Resolutions: The Library Insurance Management and Risk Control Combination proposed administrative and substantive changes to their Intergovernmental Agreement were reviewed. Trustees voted twice, once for the administrative and once for the substantive changes. All present voted to accept all proposed changes.
  21. Energy Supplier: DNE Resources reached out to the library to see if the board would be interested in changing electric energy suppliers from Ameren to a third party. Sara asked if she should pursue getting multiple bids. The board expressed no interest in pursuing third party suppliers at this time.

#### Old Business

22. Outdoor project update: Almost complete!
23. Decennial Committee update: Sara published a survey that she will share with the board and public to help complete the library's report and plan for future projects and library direction.

#### Approvals

24. Approval, Consent Agenda: Cindy Manint motioned to approve. Mason Ricketts seconded.
25. Approval, Budget and Appropriation Ordinance: Kim Wright motioned to approve. Audra Newton seconded.
26. Approval, Annual Financial Report: Audra Newton motioned to approve. Tony Norton seconded.
27. Approval, MYHB Contract Renewal: Mason Ricketts motioned to approve. Cindy Manint seconded.
28. Approval, 2 LIMRiCC Resolutions: Both resolutions ayes: Cindy Manint, Audra Newton, Tony Norton, Mason Ricketts, and Kim Wright, with Lindsey Hanes and Amber Scott both absent.
29. Approval, Closed Session (requires roll call vote with applicable statutory citations): No motions made.
  
30. September 18, 2023, 6:30pm Meeting Agenda Suggestions
  - a. Tax Levy Ordinance

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b. Technology Plan Review

31. Adjournment: Special motion to adjourn made by Audra Newton and seconded by Cindy Manint at 7:13pm.

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