

Maroa Public Library District Regular Meeting Minutes

1/15/2018 | Maroa Public Library Conference Room - 6:30pm

1. Call to Order – Meeting was called to order by Terry Tate at 6:32pm.
2. Roll Call – Trustees in attendance were Terry Tate, Randy Hatton, James Meece, Tony Norton, and Amber Scott. Sara Gentle, Library Director, was present. Trustees, Angela Foulke and Lindsey Hanes, were absent. One visitor, Megan Tate, was present.
3. Board President Remarks – Terry welcomed everyone on a very cold evening.
4. Recognition of Visitors, Delegations, etc. Terry Tate introduced her daughter, Megan Tate.
5. Public comment period – No public comments made.

Consent Agenda

6. December 18, 2017 Meeting Minutes
7. Director's Report & Calendar – Sara Gentle reported that the library received several new children's farm books in honor of Don Westerman given by the Macon County Farm Bureau. The library also received a sizable food donation from the Maroa United Methodist Church and now has a special volunteer from the high school. She also reported that the library will be receiving barcoding training this week and will be using the winter months to update material records.
8. Accountant & Treasurer's Reports
9. List of paid bills

Committee Reports

10. Personnel – No report
11. Material Selection & Circulation – No report
12. Building & Grounds – No report
13. Finance Policy – No report
14. Financial Development – No report

Old Business

15. Swearing in of Tony Norton as Library Trustee – Tony repeated the oath and officially signed as library trustee. Welcome!
16. Roof Sample Color Selection – The board narrowed the colors down to buckskin and forest green but left it to Angela Foulke to make the final decision. (Angela chose buckskin after the meeting. Buckskin is the color of the existing window trim.)

New Business

17. Staffing Plan Update – Alexia Thoms' last day will be February 17th. The library has posted the empty Library Assistant information in the library and on Facebook. The plan will be for Sara Gentle to present Alexia's replacement to the board for approval, February 19th. The new person could then start February 20th.
18. Annual Financial Report – This report was drafted by MYHB and takes the place of an annual library audit.

Approvals

19. Approval, Consent Agenda – Randy Hatton motioned to approve the consent agenda. Amber Scott seconded the motion. All present voted aye.

Maroa Public Library District

305 E. Garfield St., Maroa, IL 61756 | 217.794.5111 | maroalibrary@gmail.com



20. Approval, Annual Financial Report – James Meece motioned to approve the Annual Financial Report. Randy Hatton seconded the motion. All present voted aye.
21. February 19, 2018 6:30pm Meeting Agenda Suggestions – No suggestions taken other than the plan to replace the Library Assistant position.
22. Adjournment – At 6:57pm Amber Scott motioned to adjourn. Randy Hatton second. All voted aye.