

Maroa Public Library District Regular Meeting Agenda

3/19/2018 | Maroa Public Library Conference Room - 6:30pm

1. Call to Order – Meeting called to order by Angela Foulke at 6:32pm.
2. Roll Call – Trustees in attendance: Angela Foulke, Lindsey Hanes, James Meece, Anthony Norton, and Amber Scott. Staff in attendance: Sara Gentle.
3. Board President Remarks – Angela Foulke announced the passing of former trustee, Terri Tate. Terri was always kind, generous with her time, and dedicated to helping the community and the Library. She will be greatly missed. The Library will make a donation of \$50 to Cancer Care Specialists of Illinois in honor of her memory.
4. Recognition of Visitors, Delegations, etc.- Carmen Hatton came to observe the meeting with interest in joining the board.
5. Public comment period – No Comment

Consent Agenda

6. February 19, 2018 Meeting Minutes
7. Director's Report & Calendar – Sara Gentle's report:

Penny Meece has chosen to retire. The Library is in the process of collecting cards from patrons in appreciation of Penny's many years of service. The Library won't be the same without Penny; she was valued more than words can express. Randy Hatton is now selecting adult material and Carrie Russell is selecting minor material, with Sara placing orders. No plans are in place to add staff at this time to replace Penny. The only new staffing plans may include hiring a student to continue the volunteer work currently being performed after the school year ends.

Sara also recently applied for a Back to Books grant. If awarded, the Library will be able to purchase two sets of all the books used in the Art Pals grade school program. Barcodes are being moved from DVD cases to actual DVDs to free up space in the DVD browsing area, with the intent to consolidate DVD labels into binders for viewing. The space freed would then be used to feature the Art Pals books. Related to grants, libraries are starting to receive the per Capita grant funds from last year. MPLD's grant is still pending with the state.

The back garden space will be increased, in time for vegetation to grow this summer. Five additional beds will be added to the existing eight.

The shelving in the two storage rooms is currently being evaluated. Library staff would like to replace narrow book shelves and with wider, rolling shelves good for storing materials other than books.

The insulation above the men's bathroom became wet with the first big rain of the season. It did not seep through to the ceiling tile. The insulation issue will be addressed after the roof.
8. Accountant & Treasurer's Reports – Expenses were less than normal, due to bills being processed on January 31.
9. List of paid bills

Committee Reports

10. Personnel – No Report
11. Material Selection & Circulation – No Report
12. Building & Grounds– No Report
13. Finance Policy– No Report
14. Financial Development– No Report

Maroa Public Library District

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New Business

15. Exterior Security Lighting – Bodine Electric will fix the outside wiring (outlet does not currently work) and replace the security lighting with energy efficient fixtures.

Old Business

16. Roof Update – Materials have been ordered. Sara Gentle requested that APEX wait to begin until after the end of March in order to avoid the annual egg hunt.

Approvals

17. Approval, Consent Agenda – Motion by Tony Norton, second by Amber Scott.
18. April 16, 2018 6:30pm Meeting Agenda Suggestions – The Library's Freedom Festival plans will be discussed at the next board meeting as suggested by James Meece.
19. Adjournment – Tony Norton motioned to adjourn the meeting at 7:06pm, with Amber Scott seconding the motion.