

Maroa Public Library District Regular Meeting Minutes

03/18/2024 | Maroa Public Library Conference Room - 6:30pm

1. Call to Order: Meeting called to order by Tony Norton at 6:32pm.
2. Roll Call: Trustees, Tony Norton, Audra Newton, Jason Manint, and Cindy Manint were present. Trustees, Mason Ricketts, Lindsey Hanes, and Kim Wright were absent. Staff present included Sara Gentle.
3. Board President Remarks: Tony opened the meeting by complementing the library on its new and improved food pantry shelving.
4. Recognition of Visitors, Delegations, etc.: No visitors.
5. Public Comment Period: No public comment.

Consent Agenda

6. February 19, 2024 Meeting Minutes: Reviewed.
7. Director's Report & April 2024 Calendar: Highlights included
 - a. Viewing of the recently replaced table bottoms.
 - b. An invitation to help with the March 30 10am egg hunt. We will distribute eggs starting at 8am.
 - c. A summary of changes to the park program and summer library programming for kids. The park program will run from June 3 through July 26 with reduced hours from 9am to 12pm, Monday through Friday. The library will be offering programming during the same weeks from 1pm to 3pm, Tuesdays through Fridays. Both programs will break during the week of July 4th.
 - d. The new copier with a 5 year Watts lease was installed on March 14.
8. Accountant & Treasurer's Reports for February 2024: Reviewed.
9. List of Paid Bills for February 2024: Reviewed.

Committee Reports: No specific reports made.

10. Personnel
11. Material Selection & Circulation
12. Building & Grounds
13. Finance Policy
14. Financial Development

New Business

15. Circulation Information: Current circulation information included on the library website was reviewed.

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16. Overdue, Lost, or Damaged Materials: Policy was reviewed.
17. Conference Room Policy: New policy was presented. A couple changes were suggested. See approvals for changes.
18. June City Festival: The board agreed to host bingo again this year inside city hall on June 29th at 1pm. Sara will also check if caricature artist, Dan Wilde is available for the event. The cost for 3 hours of artwork (25 sessions an hour) is \$338.

Old Business

19. Alcohol Policy: After a discussion with Bill Ryan from Stoutenborough Insurance, Sara suggested discontinuing the Alcohol Policy.

Approvals

20. Approval, Consent Agenda: Cindy Manint motioned to approve. Jason Manint seconded.
21. Approval, Discontinuation of the Alcohol Policy: Audra Newton Motioned to discontinue the policy. Cindy Manint seconded the motion.
22. Approval, Conference Room Policy: Audra Newton motioned to adopt the conference room policy, adding a suggested donation amount of \$30 to reserve and removal of the final phrase, "to any group that violates these policies." Jason Manint seconded the motion.
23. Approval, Closed Session (requires roll call vote with applicable statutory citations): No motion made.
24. April 15, 2024, 6:30pm Meeting Agenda Suggestions
 - a. FY 2024-2025 Calendar
 - b. Purchasing Policy
25. Adjournment: Meeting adjourned at 7:10pm.