

Maroa Public Library District Regular Meeting Agenda

12/20/2021 | Maroa Public Library Conference Room - 6:30pm

1. Call to Order – Meeting called to order by Library Board Vice President Amber Scott at 6:31pm
2. Roll Call – Trustees Present: Sara Gentle, Tony Norton, Amber Scott, Audra Newton. Trustees Absent: Angela Foulke, Mason Ricketts, Lindsey Hanes. Staff Present: Carrie Russell
3. Board President Remarks
4. Recognition of Visitors, Delegations, etc
5. Public Comment Period

Consent Agenda

6. November 2021 Meeting Minutes
7. Director's Report & Calendar
8. Accountant & Treasurer's Reports for November 2021
9. List of Paid Bills for November 2021

Committee Reports

10. Personnel – Closed session from 6:55-7:10pm. Motion – Amber Scott, 2nd Tony Norton
11. Material Selection & Circulation
12. Building & Grounds
13. Finance Policy
14. Financial Development

New Business

15. Juneteenth
16. Staff Reviews
17. Staff Bonuses -
18. By-laws Review – Need revision to trustee absences
19. Reference Policy Review

Old Business

20.

Approvals

21. Approval, Consent Agenda – Motion: Tony Norton, 2nd: Sara Gentle
22. Staff Bonuses – Motion: Tony Norton, 2nd: Audra Newton
23. January 21, 2022, 6:30pm Meeting Agenda Suggestions – Personnel committee will meet in a closed session
24. Adjournment – Meeting adjourned by Amber Scott at 7:24pm

Maroa Public Library District

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MINUTES OF CLOSED MEETING

Maroa Public Library District [Governmental Unit]

DATE: 12/20/2021

TIME: 6:55pm

PLACE OF MEETING: Maroa Public Library Conference Room

MEMBERS PRESENT: Sara Gentle, Tony Norton, Amber Scott, Audra Newton.

MEMBERS ABSENT: Angela Foulke, Mason Ricketts, Lindsey Hanes.

VOTE ON CLOSING: MEMBERS AYE: Motion to close made by Amber Scott. Seconded by Tony Norton.

MEMBERS NAY: No members opposed.

NON-MEMBERS IN ATTENDANCE: Not applicable.

APPLICABLE STATUTORY SECTION:

[See reverse for numbers, include any applicable ones] 2(c)(1) & 2(c)(2)

SUBJECT MATTER DISCUSSED:

[Description of all matters proposed, discussed or decided]

The board closed the meeting to discuss staff bonus amounts and discuss concerns regarding a part time employee working from home when this was never presented by the director to the board.

Suggestions from the closed session were to:

1. Change bonus discussions to November.
2. Have the director complete personnel evaluations complete and presented to the board by October at the latest.
3. Readdress the working from home issue after the board president and director discuss.
4. Staff bonuses to be set as follows:
 - a. CARRIE RUSSELL \$300.00
 - b. KASSANDRA BANKSON \$50.00
 - c. RANDY HATTON \$300.00
 - d. NICOLE RUSSELL \$200.00
 - e. KRISTY BANKSON \$300.00

Amber Scott motioned to reopen the session at 7:10pm. Motion seconded by Tony Norton.

RECORD OF ANY VOTE TAKEN: [No final action may be taken in closed session]

Specify movants and record tallies:

No votes taken.

Secretary

EXCEPTIONS PERMITTING CLOSED SESSIONS:*

Citation to Section

- 2(c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel, including hearing testimony on a complaint lodged against an employee or against legal counsel to determine its validity.
- 2(c) (2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
- 2(c) (3) The selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.
- 2(c) (4) Evidence or testimony presented in open hearing, or in closed hearing where specifically authorized by law, to a quasi-adjudicative body, as defined in the Open Meetings Act, provided that the body prepares and makes available for public inspection a written decision setting forth its determinative reasoning.
- 2(c) (5) The purchase or lease of real property for the use of the public body, including for the purpose of discussing whether a particular parcel should be acquired.
- 2(c) (6) The setting of a price for sale or lease of property owned by the public body.
- 2(c) (7) The sale or purchase of securities, investments, or investment contracts.
- 2(c) (8) Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public or public property.
- 2(c) (9) Student disciplinary cases.
- 2(c) (10) Placement of individual students in special education programs and other matters relating to individual students.
- 2(c) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
- 2(c) (12) The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member.
- 2(c) (14) Informant sources, the hiring or assignment of undercover personnel or equipment, or ongoing, prior or future criminal investigations, when discussed by a public body with criminal investigatory responsibilities.
- 2(c) (15) Professional ethics or performance when considered by an advisory body appointed to advise a licensing or regulatory agency on matters germane to the advisory body's field of competence.
- 2(c) (16) Self evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the public body is a member.
- 2(c) (21) Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act.

* The exceptions listed are those applicable to schools and libraries in the words of the statute. Other exceptions may apply to other forms of governmental bodies. Although stricken by statutory amendment, we believe a constitutional exception continues to exist permitting closed session to consult with an attorney on privileged matters.