

Maroa Public Library District Regular Meeting Notes

5/21/2018 | Maroa Public Library Conference Room - 6:30pm

1. Call to Order – Meeting called to order by Angela Foulke at 6:30pm.
2. Roll Call – Trustees in attendance: Angela Foulke, Tony Norton, Amber Scott, James Meece, Carmen Hatton, Lindsey Hanes. Staff in attendance: Sara Gentle and Andrea Wilber. Guests in attendance: Audra Newton.
3. Board President Remarks – Angela Foulke complimented the Library on completed roof job, weeded juvenile section, and expanded garden.
4. Recognition of Visitors, Delegations, etc. – Interest was expressed in having Audra Newton join the board.
5. Public comment period – No comments.

Consent Agenda

6. April 16, 2018 Meeting Minutes
7. Director's Report & Calendar – Sara Gentle reported that the roof was completed on May 18, 2018. Apex will be replacing the moldy ceiling insulation. The cost was guessed to be under \$500 however, they won't know the complete extent of the damage until the work starts.
8. Accountant & Treasurer's Reports – With slightly over one month left in the fiscal year, the library remains on budget.
9. List of paid bills

Committee Reports

10. Personnel – No report
11. Material Selection & Circulation – Angela Foulke shared that there is a person willing to donate over 4,000 books to the Library. With the challenge of spending the existing book budget and lack of space, Sara said she appreciates the offer but cannot accept that many books at the current time.
12. Building & Grounds – No report
13. Finance Policy – No report
14. Financial Development – No report

New Business

15. Board Officer Vacancy / Voting – The board will vote on two year termed officer positions, next month at the regular board meeting. Angela Foulke will run as president, Amber Scott as treasurer, and James Meece will change from secretary to vice president. No one has expressed interest in the secretary position at this time.
16. DVD Shelving – Sara presented information on new Gaylord brand DVD display shelving. Tony Norton suggested the Library check with Huffman Cabinets to see if they could make similar furniture at a more reasonable price. Sara will look into it and check back next month.
17. FY'18-19 Budget – The 2017 tax levy numbers are expected to be the same or just slightly higher than 2016. Highlights of the proposed budget:
 - a. Increase to the video budget from \$1500 to \$3000
 - b. Increase in the book budget from \$13,000 to \$14,200
 - c. Reduction in legal services from \$2000 to \$1000
 - d. Increase to office expenses by \$600
 - e. Reduction to payroll from \$89,950 to \$89,300

Maroa Public Library District

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Old Business

18. Roof Update – Started 4/30/18 . Completed 5/18/18. Looks great!
19. June 30, 1pm Bingo at City Hall – Several bingo prizes have been donated. We will need at least four volunteers to run the bingo event.

Approvals

20. Approval, Consent Agenda: Motion to approve by James Meece. Seconded by Lindsey Hanes.
21. Approval, Board Officer Positions: Tabled until June 18, 2018.
22. Approval, DVD Shelving Expense – Tabled until June 18, 2018.
23. Approval, FY'18-19 Budget - Motion to approve by Lindsey Hanes. Seconded by Carmen Hatton. All members aye.

24. June 18, 2018 6:30pm Meeting Agenda Suggestions – Angela Foulke will be absent. The board will vote on officers, vote to fill the board vacancy, and receive a report regarding the DVD display furniture.

25. Adjournment – Meeting was adjourned at 7:19pm with a motion by Lindsey Hanes, and a second by Tony Norton.