

Maroa Public Library District Regular Meeting Agenda

4/16/2018 | Maroa Public Library Conference Room - 6:30pm

1. Call to Order – Meeting called to order by Angela Foulke at 6:31pm.
2. Roll Call – Trustees in attendance: Angela Foulke, Lindsey Hanes, James Meece, and Amber Scott. Staff in attendance: Sara Gentle. Trustees absent: Tony Norton.
3. Board President Remarks – Angela Foulke welcomed everyone on a rather cold and breezy evening.
4. Recognition of Visitors, Delegations, etc. - Carmen Hatton.
5. Public comment period – No Comment

Consent Agenda

6. March 19, 2018 Meeting Minutes

7. Director's Report & Calendar – Sara Gentle's report:

Library staff are working hard to use up the materials budget for 2017-2018. Carrie is rearranging collections to add an entirely new graphic novel section for young adults. The adult display of new materials will most likely require additional space through the end of the fiscal year.

Regarding exterior safety and security, Sara reported that the new security lighting on the exterior corners of the building was replaced and lights the building exterior and property at night well. She noted that the city sign on the southeast corner of the yard is not legible. She will contact the city to see if they can replace or remove it. Both of the shed's skylights were broken and have been replaced to allow for the protection of its contents. APEX reported that they will start replacing the roof the week of April 23rd.

The Library mailbox was reportedly knocked over by a local vehicle. Sara is waiting to see if the responsible party wants to have the work done to replace the post or if they want the Library to handle it and send them the bill.

The Annual Egg Hunt went very well. Due to poor weather, the hunt was held in the City Hall Gym. Andrea did an amazing job with prizes and ensuring that there were plenty of filled eggs for all participants.

Summer reading sign-ups will be May 21st from 4pm to 6pm, immediately before the next Library board meeting. Summer Reading programs have been planned and advertising at the grade school begins this week. In addition to planned programming, the Library will have a larger bounty of produce to share with Patrons of all ages after increasing the total number of beds from eight to 13.

The Library has been awarded a FY2018 Illinois Public Library Per Capita Grant in the amount of \$3,586.25. The FY2017 money in the amount of \$2,227.61 should be received soon. A quote has been requested for upgrading employee office desktop computers as the FY2017 grant application was written with the intention to update Library technology.

8. Accountant & Treasurer's Reports – All categories continue to track within budget.
9. List of paid bills

Committee Reports

10. Personnel – No Report
11. Material Selection & Circulation – No Report
12. Building & Grounds– No Report

Maroa Public Library District

305 E. Garfield St., Maroa, IL 61756 | 217.794.5111 | maroalibrary@gmail.com



13. Finance Policy– No Report
14. Financial Development– No Report

New Business

15. June 30, 1pm Bingo at City Hall – Both the Maroa Youth League and the City have agreed to allow the Library to once again run bingo. Next step will be to begin asking businesses for donations. The Library has lots of leftover children’s prizes from last year’s summer reading program that can be used for children’s bingo prizes.
16. Hourly Circulation/Traffic Stats – Sara provided tracking data and reported that the gam hour continues to be the slowest hour, particularly on Tuesdays.

Old Business

17. Roof / Security Lighting Update – See section 7. above.

Approvals

18. Approval, Consent Agenda – Amber Scott motioned to approve. James Meece seconded. All present were in favor.
19. Approval, Carmen Hatton as Library Trustee – Lindsey Hanes motioned to approve. Amber Scott seconded. All present were in favor.
20. Approval, FY’18-19 Calendar - Amber Scott motioned to approve. Lindsey Hanes seconded. All present were in favor.
21. Approval, FY’18-19 Hours of Operation - Amber Scott motioned to approve. Lindsey Hanes seconded. All present were in favor.
22. May 21, 2018 6:30pm Meeting Agenda Suggestions – James Meece mentioned that the FY 2018 Omnibus Spending Package included \$600 million in rural broadband for the U.S. Department of Agriculture (USDA). He said that it’s a great time for rural communities to tap into USDA grant resources. He will plan to bring information to the Library as a resource for local patrons. Sara mentioned the FY’18-19 budget. Angela mentioned the appointment of board officers.
23. Adjournment – Carmen Hatton motioned to adjourn the meeting at 6:59pm. Amber Scott seconded. All present were in favor.