

# Maroa Public Library District Regular Meeting Minutes

9/17/2018 | Maroa Public Library Conference Room - 6:30pm

1. Call to Order: Meeting called to order by Angela Foulke at 6:31pm.
2. Roll Call: Trustees present included Angela Foulke, Tony Norton, Audra Newton, Lindsey Hanes, Carmen Hatton, and Amber Scott. James Meece was the only trustee absent. Director, Sara Gentle, was also present.
3. Board President Remarks: Angela Foulke welcomed everyone and expected the meeting to be brief.
4. Recognition of Visitors, Delegations, etc.: No visitors present.
5. Public comment period: No public comment made.

## Consent Agenda

6. August 20, 2018 Meeting Minutes
7. Director's Report & Calendar: Sara Gentle reported that the Library will be getting new lighting throughout the building through a new Ameren energy grant. All 496 32 W fluorescent bulbs should be replaced with 15 W LED bulbs. Had the Library had to pay for the bulbs, this would have cost approximately \$2000. The energy savings may be as high as \$1500, annually. Sara also reported that the Library is and will continue to be a bit short staffed through October due to medical and vacation reasons.
8. Accountant & Treasurer's Reports – The expenses in August were higher than normal due to Back to Books and Per Capita Grant expenditures, September bills being drafted on the last day of August, and an error by the IRS depositing Marissa Public Library's e-Rate rebate in the Library's corporate account.
9. List of Paid Bills

## Committee Reports

10. Personnel: No report.
11. Material Selection & Circulation: No report.
12. Building & Grounds: No report.
13. Finance Policy: No report.
14. Financial Development: No report.

## New Business

15. Annual Financial Report: This report will be submitted to the Macon County Clerk and replaces the need for state libraries to perform annual audits. The report must be approved by a 3/5 majority.
16. April 2019 Elections (2 6-year, 3 4-year, and 1 2-year terms): Audra Newton and Lindsey Hanes will run for 6-year terms. Tony Norton, Carmen Hatton, and Amber Scott will run for 4-year terms.

## Old Business

17. Tax Levy Ordinance 18-04 filed with County Clerks, August 31, 2018

## Approvals

18. Approval, Consent Agenda: Motion made Amber Scott, seconded by Lindsey Hanes. All present, aye.

# Maroa Public Library District

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19. Approval, Annual Financial Report: Motion made by Audra Newton to approve the AFR with minor changes of swapping Angela Foulke as CEO and Amber Scott as CFO. Also replacing Amber Scott's name as FOIA officer with James Meece. Seconded by Tony Norton. All present, aye.
20. October 15, 2018 6:30pm Meeting Agenda Suggestions: Sara reported that the staff would like to forgo the annual Christmas bake sale as sales have been repeatedly poor.
21. Adjournment: Meeting adjourned at 7:05pm.