

# Maroa Public Library District Regular Meeting Minutes

11/18/2019 | Maroa Public Library Conference Room - 6:30pm

1. Call to Order – Meeting called to order by Library Board President Angela Foulke at 6:30pm
2. Roll Call – Trustees present: Angela Foulke, Mason Ricketts, Audra Newton, Lindsey Hanes, and Carmen Hatton. Trustees absent: Amber Scott and Tony Norton. Staff present: Carrie Russell
3. Board President Remarks – Angela Foulke and the other trustees welcomed Carrie Russell to her first board meeting as Library Director.
4. Recognition of Visitors, Delegations, etc. – No visitors present
5. Public comment period – No comments.

## Consent Agenda

6. October 21, 2019 Meeting Minutes
7. Director's Report & Calendar – Carrie Russell gave updates on requesting bids for e-resources, as well as bids that have been requested for the carpet project and the circulation desk/cabinetry project. The Board was informed about Andrea Wilber's resignation and updated on postings/resumes for the Library Assistant and Programming Manager positions.
8. Accountant & Treasurer's Reports, October 2019
9. List of Paid Bills for October 2019

## Committee Reports

10. Personnel – see Director's Report.
11. Material Selection & Circulation – No report.
12. Building & Grounds – See Director's Report.
13. Finance Policy – No report.
14. Financial Development – No report.

## New Business

15. Annual Financial Report – Financial Report was reviewed by the Board, and need for corrections to Contact Information page was noted. Carrie Russell informed the Board that MYHB had been contacted and would make the corrections before it is sent.
16. By-Laws Annual Review – Audra Newton questioned Article IV Section 3 regarding purchase of flowers. Angela Foulke wanted a check of the Library Policies to compare and see if this Section needs revision. Approval tabled until December 16 meeting.

## Old Business

17. N/A

## Approvals

18. Approval, Consent Agenda – Motion to approve by Carmen Hatton. Seconded by Lindsey Hanes. All present, aye.
19. Approval, Annual Financial Report – Motion to approve by Mason Ricketts pending corrections. Seconded by Carmen Hatton, pending corrections. All present, aye.
20. December 16, 2019 6:30pm Meeting Agenda Suggestions
21. Adjournment – Meeting adjourned at 7:01pm

# Maroa Public Library District

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