

Maroa Public Library District Regular Meeting Agenda

10/16/2023 | Maroa Public Library Conference Room - 6:30pm

1. Call to Order: Meeting called to order by board vice president, Audra Newton at 6:31pm.
2. Roll Call: Trustees in attendance included Audra Newton, Mason Ricketts, Cindy Manint, Jason Manint, Kim Wright, and Lindsey Hanes. Staff present included Sara Gentle, Randy Hatton, Leslie Irons, and Erin Norton. President, Tony Norton, was absent.
3. Board President Remarks: No remarks.
4. Recognition of Visitors, Delegations, etc: No additional visitors.
5. Public Comment Period: No public comments.

Consent Agenda

6. September 18, 2023 Meeting Minutes: Included.
7. Director's Report & November 2023 Calendar: Included. Sara gave an update stating
 - a. The library has two regular volunteers working on cleaning all dvds.
 - b. Erin Norton has used middle school survey information has organize some exciting programs for the upcoming months, including a Uofl Extension cooking class, Scott State Bank investing class, and Uofl Extension zombie apocalypse survival class.
 - c. To better reach the public, librarians will set up booths at the city Halloween and Christmas events at city hall. In addition to having something fun for the kids, the staff will use these events to promote library activities and register patrons with library cards.
 - d. Three trees and a fourth picnic table have been ordered with Marilyn Gentle memorial funds.
 - e. Funds are currently being collected for a Joyce Holland memorial fund. Joyce was president when the library facility was constructed and was instrumental in the library's transition from a township to a district library.
 - f. Two winter projects will include modernizing the computer space and switching out the food pantry shelving to hold more staples.
8. Accountant & Treasurer's Reports for September 2023: Included.
9. List of Paid Bills for September 2023: Included.

Committee Reports: No committee reports.

10. Personnel
11. Material Selection & Circulation

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12. Building & Grounds
13. Finance Policy
14. Financial Development

New Business

15. Long Range Plan: The plan was updated to include Decennial Committee recommendations.
16. Decennial Committee Meeting #3: Meeting was held. Final report was read aloud and discussed.
17. Performance Reviews: In progress and will be given to the personnel committee before the next meeting.
18. Trustee Training: November's meeting will include training as part of the annual per capita grant application process.

Old Business

19. n/a

Approvals

20. Approval, Consent Agenda: Mason Ricketts motioned to approve the consent agenda. Kim Wright seconded the motion. All present, aye.
21. Approval, Long Range Plan: Motion to approve the revised Long Range Plan was made by Cindy Manint. Motion was seconded by Lindsey Hanes. All present, aye.
22. Approval, Decennial Report: Kim Wright motioned to approve the Decennial Report. Cindy Manint seconded the motion. All present, aye.
23. Approval, Disbanding of the Decennial Committee: Cindy Manint motioned to disband the Decennial Committee. Mason Ricketts seconded the motion. All present, aye.
24. Approval, Closed Session (requires roll call vote with applicable statutory citations): No motion made.
25. November 20, 2023, 6:30pm Meeting Agenda Suggestions
 - a. Selection and Reconsideration Policy
 - b. Reference Policy
 - c. Staff End of Year Bonuses
26. Adjournment: Meeting adjourned at 7:17pm by Audra Newton.

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